

ORIGINAL

**Sweetwater County Solid Waste Disposal District #2
Landfill located @ 265 Crooks Gap Road, Wamsutter, Wyoming
Main Office is located at 509 Indian Paintbrush Ave.
Bairoil, Wyoming 82322
Office Phone 307-328-2084**

**e-mail: sw2sar@yahoo.com
Web site: sweetwaterdistrict2.com**

Minutes
January 17, 2019

**Due to weather and road conditions a Conference call meeting was held in Bairoil,
with Vice Chairman Gary Waldner and Attorney Mike Roberts calling in.**

Chairman Lowell Clawson called this meeting to order at 4:04 p.m.
Present in Bairoil were Secretary-Treasurer Craig Davidson, Wallace Godwin and Gust Hatanelas
and Clerk-Manager Sue Rigano.
Connected via phone were Gary Waldner and Attorney Mike Roberts.

Guest was Landfill Supervisor Jeff Evans.

The minutes of December 13, 2018 stand as written with no changes necessary.

A motion was made by Craig Davidson and seconded by Wallace Godwin to accept the agenda of
January 17, 2019 as presented. Motion passed.

Reports:

The Landfill and the Bairoil transfer site will be "Closed" Monday, January 21, 2019 for Equality Day.
We will open as usual on January 22, 2019.

Engineer Tom Pilch was not able to attend this meeting due to weather to give 2018 Groundwater results
and annual report update. A motion was made by Wallace to table this until Tom can be present.
Gust Hatanelas seconded this motion. Motion passed.

Old Business:

Demand letter to Haystacks. The district received partial payment from Haystacks but they still have an
outstanding balance of \$225.00. A discussion ensued with the board asking Gary Waldner to give
Haystacks a call regarding the balance on the account. Mr. Waldner agreed to do so.

New Business

Appointments for a Bank Depository, Newspapers, Attorney and Engineer:
Chairman Lowell Clawson made a recommendation to do these (4) in one motion. A motion was made
by Craig Davidson and seconded by Gust Hatanelas to select the Bank of Commerce as our Depository;
Rawlins Times and the Rocket Miner as our newspapers; Mike Roberts as our Attorney and Tom Pilch as
our Engineer. Motion passed.

A motion was made by Wallace Godwin and seconded by Gust Hatanelas to keep Lowell Clawson as
Chairman; Gary Waldner as Vice Chairman and Craig Davidson as our Secretary-Treasurer for the year
2019. Motion passed.

Southern Star:

Chairman Lowell Clawson received a call from Kevin Wright stating their dumpsters are not being picked up on a regular basis, dumpsters are full and overflowing. He has called complaining to Kim and Jeff with no satisfactory results. We have a history of issues with Southern Star. The day he called Lowell, the Landfill employees had just been there dumping the dumpsters 2 days prior.

The landfill employees were going to go out on Tuesday but the weather and roads prevented that, they went out they next day which was Wednesday; he called Lowell on Friday, this was all in the same week. Southern Star is a compression Station off Riner Road, Lowell questioned him about dumpsters being blocked, gates locked.

Mr. Wright stated the gates are open from 7 am to 3:30 p.m. 5 days a week. Chairman Clawson called Sue about this issue asking Sue to contact Jeff to find out what was going on. Sue did contact Jeff Evans.

This is Lowell's solution: **Jeff's crew pick one day a week to go to Southern Star (try to make it the same day each week, weather permitting) take photos with the time and date on the photos.**

The photos are to consist of overflowing dumpsters, blocked dumpsters or partially full dumpsters, document every time our employees go out and empty the dumpsters. Send the photos to our main office so either Sue or Kim can print them out.

This will be documentation for the Solid Waste Board Members; we will keep the photos in our file in case there are further issues.

As of this meeting (January 17, 2019) photos were given to the board showing a dumpster full of cardboard that was not broken down and one dumpster was not completely full they did not open the other side of the lid, meaning there was space available to put more trash.

Gust Hatanelas stated these dumpsters are for waste from the 2 houses and the compressor plant, not for employees bringing out personal trash from their homes in Rawlins or wherever, if that is happening.

Chairman Clawson asked Supervisor Jeff Evans his take on this situation, **Jeff stated we have always gone out there every week, what is causing the problem lately is the weather, the temperature and road closures. A suggestion was made to contact Cat about a hydraulic fluid that is made for extreme cold temperatures to keep our trucks from breaking.**

Wallace Godwin stated we should put a limit on how many dumpsters they can have at their location, we cannot keep giving them more dumpsters.

Gary Waldner asked if we had a route schedule, the answer is yes. **Mondays and Fridays are for picking up Wamsutter, Tuesday, Wednesdays and Thursdays are for Bairoil and the outlying areas, weather permitting.**

A discussion ensued regarding some past history with Southern Star, board members giving different suggestions and solutions.

The Board members agreed with Lowell regarding taking pictures and keeping a log when we dump the dumpsters **if there are issues.** This is protection for the employees and the board members.

Clerk/Manager Sue Rigano stated the District sends out a flyer to our customers with the rules and regulations for the Solid Waste District; we should update our rules and send them out again.

Rigano stated she would write a letter to Southern Star including a copy of these rules and regulations.

The biggest issues as shown in the photos are big boxes that have not been broken down, board agreed.

A motion was made by Craig Davidson and seconded by Wallace Godwin to go into Executive session to discuss personnel at 4:29 p.m.

Back in regular session at 4:49 p.m. Chairman Clawson ask if anyone had any objections to anything discussed in executive session, no one did.

A motion was made by Gary Waldner to ratify the medical leave for Sylvia McCain, and to ratify advertising for a temporary replacement. Wallace Godwin seconded this motion. Motion passed.

A motion was made by Craig Davidson to advertise for a part-time employee for Recycling in Wamsutter, this motion was seconded by Gust Hatanelas. Motion passed. Owen Johnson resigned January 19, 2019.

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A motion was made by Gust Hatanelas to give our employee handbook to Attorney Mike Roberts to review and update. Wallace Godwin seconded this motion. Motion passed.

A motion was made by Craig Davidson to make our starting wage \$15.00 per hour on all new hires, full time or part time, excluding summer help. Wallace Godwin seconded this motion. Motion passed.

Pay Bills:

A motion was made by Craig Davidson to pay bills Check # 15418 thru check # 15477 including all debit card charges and all EFT's, in the amount of \$77,913.97. This motion was seconded by Gust Hatanelas. Motion passed. Lowell Clawson abstained on check # 15421 to Plus Electric, due to pecuniary interest.

Next meeting date February 21, 2019 at Carbon Room @ 5 p.m.

Chairman Clawson forgot one item from Engineer Tom Pilch, everyone received a copy of the e-mail from Tom, discussing the scales we wanted to install at the Landfill, and where we wanted to put them. The board does not want anyone other than the Solid Waste District using them. We are thinking outside the north-west corner of our existing garage, by the new pit, then we would not have to have a scale house, we could run the electrical wire from the scales to the little office we planned on building inside the garage. Lowell read the Closure permit information. A discussion ensued. Tom Pilch is asking permission to get started on the design and the closure permit for the existing active area-vertical expansion. A motion was made by Gust Hatanelas giving Tom Pilch permission to go ahead with the design and closure-permit on the existing vertical expansion. Craig Davison seconded this motion. Motion passed.

Meeting Adjourned at 5:08 p.m.



Chairman Lowell Clawson



Secretary-Treasurer Craig Davidson

Date 2-21-19