

**ORIGINAL**

*Sweetwater County Solid Waste Disposal District #2  
Landfill located @ 265 Crooks Gap Rd. Wamsutter, WY  
Main Office is located at 509 Indian Paintbrush Ave.*

*Bairoil, WY 82322*

*Phone 307-328-2084*

*Email: [sw2sar@yahoo.com](mailto:sw2sar@yahoo.com)*

*Website: [sweetwaterdistrict2.com](http://sweetwaterdistrict2.com)*

Agenda

Regular Meeting

April 16, 2020

**Conference Call Due to COVID19 @ 5 p.m.**

Call to order/Roll Call

Public Comment:

Approval of Minutes: March 19, 2020

Approval of Agenda: April 16, 2020

Reports:

- (1). Upgraded QB to 2020
- (2). COVID10 Solid Waste Impact Survey-DEQ
- (3). 2020 Survey of Public Employment & Payroll Completed.
- (4). Letter from Wyoming Retirement

Old Business:

- (1). COVID 19 Guidelines for Employees - *Ratify*
- (2). Wyoming Community CD Renewal

New Business:

- (1) Executive Session if Needed
- (2) Pay Bills

Next Meeting Date:

Adjourn:

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Minutes  
Regular Meeting  
April 16, 2020  
Conference call meeting due to COVID19

Chairman Lowell Clawson called this meeting to order at 5:01 p.m.

Board Members present via telephone were Vice Chairman Gary Waldner, Secretary/Treasurer Craig Davidson, Seth Rauch, Attorney Mike Roberts, Employees: Supervisor Jeff Evans and Operator Ben Carter. Chairman Clawson, Gust Hatanelas and Clerk/Manager Sue Rigano were present at the Bairoil Office.

No Public was present.

With no changes to the minutes of March 19, 2020 they stand as written.

A motion was made by Craig Davidson and seconded by Seth Rauch to accept the agenda of April 16, 2020 as presented. Motion passed.

Reports:

- (1). QuickBooks was upgraded to 2020 on 04-13-2020
- (2). Covid19 Solid Waste Impact Survey-DEQ.

Questions that were asked:

- (a). Changes in the day to day business.
- (b). Changes in the waste volume
- (c). Safety Standards
- (d). Employee and Public Concerns
- (e). Community Education

This survey was completed 04-07-2020 and emailed back.

- (3). The 2020 Survey of Public Employment and Payroll was completed on 04-07-2020 and emailed back.

- (4). Clerk-Manager Sue Rigano received an email from Wyoming Retirement System on April 3, 2020 regarding the implications of the spread of COVID10 giving direction as to how to proceed working.

The main office in Bairoil is set up with only (1) computer and a six-foot distance cannot be maintained. As Kim is a part-time employee, she was given notice to stay home thru April 17, 2020 with her normal pay. This waiver was extended by the Governor of Wyoming on April 6, 2020 carrying it through until the end of April 2020.

**Old Business:**

COVID19 Guidelines for Employees.

Attorney Mike Roberts had a concern on these guidelines with it stating, "sick time could be used for this emergency". The Board agreed to remove this line from the guidelines. A motion was made by Craig Davidson and seconded by Gary Waldner to remove the sick time. Motion passed.

The Cd at the Wyoming Community Bank in Riverton has automatically renewed. We made \$3,418.63 in interest last year as we were at 1.75% interest on new monies, but the new renewal rate will be at .50% for this year. Since it has already renewed, we would get a penalty of approximately \$254 by cashing it in. The Bank of Commerce will offer us on new money \$200,000.00 (1year .75%; 18 months .8%; and 24 months .9%.) A discussion ensued, a motion was made by Gary Waldner and seconded by Gust Hatanelas to cash in the CD then investing at the Bank of Commerce for 24 months at .9% interest. Motion passed.

**New Business:**

No executive session was needed.

**Pay Bills:**

A motion was made by Craig Davidson to pay checks #16366 through check #16418 including all EFT's and DC's in the amount of \$56,467.27. Gust Hatanelas seconded this motion. Motion passed.

**\*Landfill employees had some questions and some concerns.**

Supervisor Jeff Evans stated IBEC's in Wamsutter called 4-13-2020 stating their dumpster was overflowing, he had the guys make sure they dumped it. Next morning Sue Rigano gets a call stating the employees partially dumped the dumpster yesterday and it was full today. Mr. Evans stated he witnessed one of their (IBEC's) employees with a front-end loader full of trash dumping it into the dumpster thus filling it up again. Jeff sent our employees out again to dump the dumpster. Supervisor Evans asked the board had to handle this issue, since they cannot stop what they are working on every time someone calls complaining their dumpster is full.

**\*The board stated they did not have a problem with our employees going out a second time but if we were busy doing other work, then it is not acceptable for us to go back and dump the dumpster again the next day.\***

Ben Carter stated we need more road base to finish up the ramp on the new pit. Clerk-Manager Rigano suggested they call around to see who would even haul it right now. It was suggested to call S&S trucking.

Another issue at the Landfill is the cattle guard, it needs to be wider and the fence fixed right next to it. It was suggested for the guys to measure to see which would be better to replace it with a 12 foot or 14 foot. Clerk-Sue Rigano was instructed to call around getting a price on both sizes then put it on the agenda for May.

**Next Meeting Date: May 21, 2020 ,**

**Depending on the COVID19 issue it may be another conference call unless the Library in Rawlins is open.**

Meeting adjourned at

Lowell Clawson  
Chairman Lowell Clawson

Sue Ann Rigano  
Clerk/Manager Sue Ann Rigano

Date 5-21-20