



ORIGINAL

*Sweetwater County Solid Waste Disposal District #2
Landfill located @ 265 Crooks Gap Rd. Wamsutter, WY
Main Office is located at 509 Indian Paintbrush Ave.*

*Bairoil, WY 82322
Phone 307-328-2084*

sw2sar@yahoo.com

Amended Agenda

June 18, 2015

Held: Carbon Room, Carbon County Library, Rawlins, WY @ 6 P.M.

Call to order/Roll Call

Public Comment:

Approval of Minutes: May 14, 2015

Approval of Agenda: June 18, 2015

Reports:

- (1). Water samples of landfill wells. 5-29-2015
- (2). Leak at recycling building.
- (3). Web site up and running (www.sweetwaterdistrict2.com)

Old Business:

- (1). 906 trade v Skid Steer- price change Terry Stone
- (2). Discuss By-Laws
- (3). Ratify Raising "Bond amounts" for Board Members.
- (4). New building for Bairoil Transfer site

New Business:

- (1). Completed Audit for 2013-2014
- (2). Ratify summer help applicants.
- (3). QuickBooks Level 2 and Excel level 1 Class -Sue
- (4). Workers Comp Coverage for County Officers
- (5). **Added at meeting-** Power outage****
- (6). Pay bills

Next Meeting Date: July

Adjourn



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Minutes

June 18, 2015

Held at the Carbon Room, Carbon County Library @ 6 p.m.

Acting Chairperson Bobbie Amos called this meeting to order at 6:02 p.m.

Other board members present were Craig Davidson, Secretary-Treasurer Lowell Clawson, Dean Switzer, Attorney David Erickson and Clerk-Manager Sue Ann Rigano.

Board member Todd Poppie was absent.

Guests present: Sweetwater County Commissioner Randy "Doc" Wendling and Terry Stone of Wyoming Machinery.

At this time acting Chairperson Bobbie Amos called for a motion to re-instate Craig Davidson back in as Chairman of the Sweetwater County Solid Waste District #2. A motion was made by Lowell Clawson and seconded by Dean Switzer to re-instate Craig Davidson as Chairman. Motion passed.

Chairman Craig Davidson took over conducting the meeting.

Public Comment:

Chairman Davidson stated he had a Public Comment, on the way to the meeting tonight he was listening to the radio and the Rawlins Landfill is changing over to a transfer station. They were discussing costs stating their cost were going to be increased approximately \$80 dollars, they did not specify if it was \$80 a month or a year, per resident. Mr. Davidson compared our cost per resident for our district anywhere from .96 cents up to \$12.00 per year for our services and Landfill use. Mr. Davidson stated we have been pro-active in purchasing the additional 120 acres for future use adding 40 to 50 more years of life to our Landfill, and keeping our costs down. **He feels these have been positive things we have done for our district and the residents and he would like to commend the Board Members and Past Board Members on a job well done!!**

Terry Stone (Wyoming Machinery) also made a public comment saying it shows a well-managed landfill with what has been done. He deals with Landfills in a couple of counties around the state and the way you manage yours, being pro-active and the employees you have working for you are doing you a great job. One of the reasons that costs are going up is the way the Landfills are managed, as District #2 runs a lean ship you are able to keep costs down.

Chairman Davidson asked if everyone had read the minutes of May 14, 2015 and if there were any changes. With no changes the minutes stand as written.

Agenda: for June 18, 2015

Lowell Clawson requested to add under New Business. #5 Update on power outage at Landfill. Moving pay bills to #6. A motion was made by Dean Switzer to accept the "Amended" agenda. This motion was seconded by Bobbie Amos. Motion passed.

Reports:

Water samples at the Landfill. Clerk-Manager Sue Rigano stated we have to test our monitoring wells at the Landfill twice a year. Pilch Engineering came out on May 29, 2015 to pull water samples on our monitoring wells. We do not have the results as of this date. This sampling is required by the DEQ.

Leak at the Recycling Building. Due to the heavy continual rains we had a leak in the recycling building at Wamsutter. Board Member Dean Switzer looked at it, he reported the siding had come loose and he nailed it back in place. Discussion ensued as to the siding, it is old and needs to be replaced and the windows need to have a metal flange over them. The Board discussed fixing it this year before it gets worse. Discussion ensued as to putting vinyl siding with insulation verses partial board siding and doing some maintenance inside as well. We will need to put this out for bid. Mr. Clawson stated that is a direct reflection on us as a district board, so we need to take care of this issue soon.

Web Site is up and running (www.sweetwaterdistrict2.com).

Clerk/Manager Sue Rigano stated she sent the History of how the District was formed and it has been posted. I do not have any pictures posted yet but we do have days of the week and hours of operation. We will be posting the Agenda on the website each time prior to the meeting.

Old Business:

Terry Stone with Wyoming Machinery stated in talking with Supervisor Jeff Evans, the 906 we purchased last year was not working out well for them at the Landfill and they were interested in getting another skid steer. Wyoming Machinery took the 906 in on trade and wound up giving the District a **Credit of \$11,795.33**.

The new Skid Steer is a 2015, 262D and is two sizes larger than what they had before. This give them a larger lifting capacity with a higher lifting height and is a tier 4 emission machine, this is meeting the current emissions requirement. The issue with the 906 was when Jeff was moving things around inside the buildings it would not move around as good as a skid steer.

Board Member Lowell Clawson asked where we stand with getting the new Garbage truck purchased. Clerk Rigano stated Richard Konkler called and wanted to meet with he and Craig to go over some things, hopefully next week. Terry Stone stated we do have a new sales representative (Doug King) but Terry had called Richard to help Doug as we had some issues last time getting the packer to match up with the truck. Richard will be helping Doug see this through making sure we have everything we need to make it work.

By-Laws:

Mr. Clawson stated he had been so busy he had not had a chance to review them. Bobbie Amos stated she had reviewed them saying these were short and sweet, it covers everything we need.

Mr. Switzer stated he had review them and he feels they are sufficient for what we need.

Mr. Davidson said he had reviewed them in the past but not recently and he felt they were ok then. Mr. Erickson stated it was the board's discretion to leave them as is or rewrite them.

There will be NO changes to the By-Laws at this time.

Ratify Bonded of Board Members:

Clerk-Manager Sue Rigano stated when the Town of Bairoil was audited by the State, the auditors felt the Town employees and Council were not bonded sufficiently to cover the amount of money we were dealing with.

During a discussion with Chairman Davidson and Secretary-Treasurer Clawson we decided to go ahead and raise the Bond limits \$100,000.00 for the board officers of District #2 and Clerk-Manager Rigano, as the Bonds come up for renewal.

Jenny Evans will stay at \$10,000.00 as an occasional employee. A motion was made by

Lowell Clawson and seconded by Dean Switzer to raise the Bond amounts as stated.

Motion passed unanimously.

New Building for transfer site was delivered yesterday and is very nice even has a porch.

Mr. Clawson stated it is much bigger than the one we are using now. Employees won't feel so cramped and there will be plenty of space for storage and conduct business. We budgeted 22,000.00 last year, we paid \$9275.00 for a 12 x 24 building. The electrical has already been started, Mr. Clawson has urged the contractors to get their bills in before June 30th. 2015 our fiscal year end.

New Business:

Audit complete for 2013-2014. Each board member was given paperwork from the auditor Donald Wiggen, the independent audit he does each year.

Mr. Wiggen replied he saw nothing significant or out of place, the audit has been forwarded on to the state auditors for review.

Clerk-Manager Rigano stated she had heard nothing from the state auditors as to when they would be coming out to do the District #2's audit.

Commissioner Wending asked us to explain the audits we were taking about.

Mr. Erickson replied the District #2 is under investigation and the state is going to be coming in to do an audit, after they do the Town of Bairoil first. The state auditors indicated they would be done with the Town of Bairoil's audit in February, then it became March then it became April.

Now we have a real interesting message from the state auditor's office that the saying he expected to have the audit done long before now but he is having to fight through review. Which seem to indicate that he is not coming to the conclusions that somebody wants to find.

Mr. Erickson stated he feels it is a waste of tax payer's dollars as we have been audited every single year since we became a District and we have had a clean audit every year.

Ratify summer help applicants:

We did advertise for summer help in Wamsutter to help with picking up windblown litter at the Landfill. Supervisor Evans went ahead and hired all applicants as of the mess we had from the winter months, they have already started working. Mr. Evans was being pro-active getting a

head start cleaning up the paper before someone turned us in to the Commissioners again for windblown litter. We had three applications, two kids and an older lady that was interested in supervising and helping the kids. We hired all three of them. We paid \$9.00 an hour last year, it is hard to get summer help and the work is hard. By us hiring an older person to watch the kids it frees up the Landfill employees so they can continue their jobs. A motion was made by Lowell Clawson and seconded by Dean Switzer to ratify hiring the applicants that we received. Motion passed unanimously.

Clerk-Manager Sue Rigano stated she signed up for a QuickBooks Class Level 2 and an Excel Class level one. Total price was \$458.00 a two day class in Casper, Crystal Training offered the classes. It was paid for with the debit card. A motion was made by Dean Switzer and seconded by Bobbie Amos for Sue to attend these classes in QuickBooks and Excel. Motion passed unanimously.

Workers Comp Coverage for County Officers:

Attorney David Erickson stated this state statute is not very well written by the legislators, but as near as I can tell it does not affect any of you. Employees still do not include (quote) appointed members of any governmental board or commission which is all of you.

Now, there is one curve ball in the outside corner, if you are electing coverage for your normal employees it is mandatory that you cover any officers you have, so, in my opinion, if we are electing coverage for employee we are duty bound to cover our officers.

Mr. Erickson stated he feels we do not meet the definition of officers.

You might want to check with work comp to see if they are expecting us to pay premiums.

Up date on power outage at Landfill:

Mr. Clawson stated (talking as Plus Electric) he received a call from Supervisor Jeff Evans saying they had lost the power in the administration building and lights in one of the shops. Mr. Clawson had an employee in the area anyway so they did a trouble shoot.

They found an underground vault splice box outside the back original shop, that is where we split off and ran wire up to the new shop. Electrician found that somewhere between the splice box and the first panel we had lost one phase of power with all the rain and being the direct burial cable something failed.

Mr. Clawson ordered cable in for the repair and it showed up today on freight, he has two guys and a mini excavator going out in the morning, they will dig up the old cable excavate about 35 feet and put new cable in. We should be up and running with power by 12 noon or 1 p.m. tomorrow June 19, 2015. Mr. Clawson went with a different wire, instead if aluminum (which has a tendency to fail after a few years) we went with a copper tray cable which is rated for underground and has a protective sleeve over it and should last a lot longer.

Pay Bills:

A motion was made by Lowell Clawson Check # 12712 through 12790, excluding check #12763, 12764, 12765, 12766, 12759, 12883, including all EFT's and all Debit Card charges for the amount of \$128,835.22, this motion was seconded by Dean Switzer.

A motion was made by Lowell Clawson to pay check #12763 to Bobbie Amos, this motion was seconded by Dean Switzer. Motion passed. **Bobbie Amos abstained.**

A motion was made by Craig Davidson to pay check #12764 to Lowell Clawson, this motion was seconded by Dean Switzer. Motion passed. Lowell Clawson abstained

A motion was made by Lowell Clawson to pay Check #12765 to Craig Davidson, this motion was seconded by Dean Switzer. Motion passed. Craig Davidson abstained.

A motion was made by Lowell Clawson to pay check # 12766 to Dean Switzer, this motion was seconded by Bobbie Amos. Motion passed. Dean Switzer abstaining.

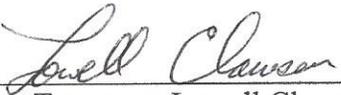
A motion was made by Craig Davidson to pay check # 12759 & Check # 12783 to Plus Electric, this motion was seconded by Dean Switzer. Motion passed. Lowell Clawson abstains.

Next Meeting: July 23, 2015 at the Carbon Room, Carbon County Library @ 6:00 p.m.

Meeting adjourned at 6:45 p.m.



Chairman Craig Davidson



Secretary-Treasurer Lowell Clawson

Date 7-23-15.