

*Sweetwater County Solid Waste District #2  
Landfill Located 265 Crooks Gap  
County Road 23  
3 Miles South of Wamsutter  
Main Office: 509 Indian Paintbrush, Bairoil, Wyoming 82322  
307-328-2083  
[sw2sar@yahoo.com](mailto:sw2sar@yahoo.com)*

Agenda  
May 14, 2015 @ 5:00 P.M.  
**Held at 419 West Maple**  
**\*\*\*2<sup>st</sup>. Budget Meeting Fiscal year 2015/2016\*\*\***  
**Regular Meeting to follow.**

Call to Order/Roll Call:

Public Comment:

Approval of Minutes: April 23, 2015

Approval of Agenda: May 14, 2015

Reports:

- (1). Annual Audit
- (2).

Old Business:

- (1): Bad Debt
- (2): Discuss Skid Structure for Bairoil Transfer Site
- (3):

New Business:

- (1). Review By- Laws
- (2). Operational Policy
- (3). Release Security's Cusip #507757FT8 in the amount of \$345,000.00 and Cusip #704879X59 amount of \$250,000.00.
- (3). Pay bills

Next Meeting Date: June

Adjourn:

*Sweetwater County Solid Waste Disposal District #2  
Landfill located @ 265 Crooks Gap Rd. Wamsutter, WY  
Main Office is located at 509 Indian Paintbrush Ave.  
Bairoil, WY 82322  
Phone 307-328-2084  
sw2sar@yahoo.com*

Minutes  
Regular Meeting  
May 14, 2015  
Held at 419 West Maple, Rawlins, WY 82301

Acting Chairperson Bobbie Amos called this meeting to order at 6:19 p.m.  
Board members present were Secretary-Treasurer Lowell Clawson, Craig Davidson and Dean Switzer., others attending were Attorney David Erickson and Clerk-Manager Sue Rigano.  
Guest: Katie Waldner.

**Board Member Todd Poppie was absent.**

Public Comment: We will be "Closed" for Memorial Day.

Katie Waldner stated she was the Executive Director of a Non Profit in Wamsutter. In the past the Solid Waste District have done a clean-up day in Wamsutter. She would like to do a community garage sale in Wamsutter, if we could coordinate clean-up-day after the garage sale for items that were left over could be disposed of. She is also trying to coordinate with good will and organizations like that to see if they would be willing to bring some kind of vehicle also in case there were items that could be donated as they do have restrictions. They probably will "Close" off the street having people set up booths but they could also sell from home, they will advertise the locations for items for sale. Mr. Clawson stated we would probably have to use a trailer and our trash truck. A discussion ensued among the Board members and Katie; it looks like June 27<sup>th</sup> would be a workable day. She will get back to us so we can schedule the Solid Waste employees for that date. Katie will e-mail Sue Rigano when she gets this finalized. Yes, the Board is willing to participate in this venture.

With no changes to the minutes of April 23, 2015 they stand as written.

A motion was made by Craig Davidson and seconded by Dean Switzer to accept the agenda for May 14, 2015 as presented. Motion passed unanimously

Reports:

Annual Audit: Donald Wiggen has started our annual audit, some of the paperwork he requested has been sent off to him, still working on the rest. There were (2) questions asked by Mr. Wiggen, Attorney David Erickson felt the Board should answer. (1). What was the biggest risk

the district has to deal with, Craig Davidson stated he felt the biggest risk was unauthorized dumping all board members agreed.

(2). Dealing with the Sweetwater County Commissioners; Acting Chairperson Bobbie Amos stated she felt the Commissioners have every right to question any board but they did no investigation and took it upon themselves to decide who was right and who was wrong with the District being in the wrong. Lowell Clawson stated instead of doing any investigations they assumed the allegations against us were true.

Mr. Clawson also stated he was personally disappointed in the way we were treated at the first required meeting. It was not a question and answer session it was a beat you down session we never hardly got a chance to defend the district or prepare to defend the district on things that were said against us. The commissioners were not willing to listen to our side of the story at the first meeting.

The second meeting was totally different because the newly elected commissioner Randy "Doc" Wendling had taken the time to actually do some investigating, by visiting the Bairoil Transfer Site, the Town of Bairoil and also visit the Landfill.

Mr. Clawson stated the Board and the District as a whole are actually doing the job that is required of them and doing it quite well.

Supervisor Jeff Evans took Commissioner Wendling on a complete tour of the Landfill answering any and all questions regarding our operation.

The Commissioners seem pleased during the second meeting at some of the headway on a few of the questions that they had asked us about like taking used oil and disposing of it.

Board Member Dean Switzer stated at that first meeting with the Commissioners, I was thinking what in the world is going on here Board Member Clawson stated, I thought we were going to sit down and have a discussion as adults with questions and answers having positive reinforcement instead we got bad criticism. Mr. Switzer stated the second meeting was good, as long as the Commissioners approach the board and we know what is coming up I have no problem communicating with them.

Board member Craig Davidson stated about a year prior to all this mess we asked the Commissioners if they wanted copies of our minutes and we invited them to come to our meetings, they said No they did not need that. All the Board Members agreed with the statements presented above.

#### Old Business:

Clerk manager Sue Rigano stated we have (2) accounts that we cannot collect on and we have been sitting on these for some time. Our accountants would like to write these off to bad debt. One is, Jackman Construction, we have paperwork showing we made several attempts to collect this. We did finally get a couple of checks, one cleared the bank and the other bounced. The bank told me not to re deposit it again. The other account is D & D Oilfield service over the burned dumpster, both of these debts occurred in 2012.

A motion was made by Craig Davidson to write Jackman Construction's bill off as bad debt in the amount of \$2,160.00. Also, write off \$900.00 for D & D Oilfield service for burned dumpster. Dean Switzer seconded this motion. Motion passed unanimously.

Attorney Erickson suggested we talk to our accountant Kerry Richards about sending Jackman Const. and D & D Oilfield Service 1099 that has to be reported to the IRS. Mr. Erickson stated follow your Accountants advice on this not the Attorney's.

Discuss skid structure for Bairoil Transfer site: We basically discussed this when we were doing our budget planning. Mr. Clawson stated he appreciated the information Dean Switzer obtained regarding this structure. Mr. Clawson will be meeting with this company soon and visit with them about framing in a bathroom and adding (2) windows on the front and (2) on the side and get a price delivered to Bairoil.

A discussion ensued among the board about having the building delivered by the company due to the over width permit requiring a pilot car and flagging.

A motion was made by Craig Davidson and seconded by Dean Switzer to authorize Lowell Clawson to go ahead and purchase the skid structure for Bairoil providing it is within the budgeted amount. Motion passed. Lowell Clawson abstaining.

#### New Business:

Review of the By-laws: Craig Davidson stated according to the current By-Laws if a board member missed (3) or more meetings in a 12 month period without good cause the board can declare that persons seat vacant. Board Member Bobbie Amos stated Mr. Poppie had contracted her after the last meeting saying he had planned on attending our meeting but he got called out. Attorney David Erickson stated that would be an excused absence.

Attorney Erickson stated By-Laws should meet with the comfort level of the organization some by-laws are very detailed others are bare bones as are ours, we have been operating under the original by-laws since the district was formed.

**Attorney Erickson commented on the packets Sue put together for everyone, there was a newspaper article included stating how the Bairoil transfer site came to be.**

**The Bairoil Transfer site was built during Mayor Lori Brandon's term because Bairoil was forced to shut down its Landfill and they had to hire an independent contractor for trash removal, this cost was added to the water & sewer bills for residents of Bairoil. The Town of Bairoil put it out for vote to the Bairoil people, who voted in the transfer site. This decision made in the early 90's.**

Clerk-Manger Sue Rigano asked permission to have this packet information added to our Web-site as history. The board approved adding it to the web site.

Clerk-Manager Sue Rigano stated she had received a call from Mark Kot with Sweetwater County Planning & Zoning requesting a copy of our By-Laws and operational policy. Sue stated all she had for an operational policy was the rules for Wamsutter, days of pick up and operating hours etc. with different rules for Bairoil Transfer Site. Sue asked if this would this be considered our operational policy? The Board answered yes, it would. Paperwork will be mailed to Mr. Kot.

A motion was made by Lowell Clawson to ratify the release of Pledged Security CUSIP #507757FT8 in the amount of \$345,000.00 and CUSIP #704879X59 in the amount of \$250,000.00.

Craig Davidson seconded this motion. Motion passed unanimously.

#### Pay Bills:

A motion was made by Lowell Clawson to pay bills Check #12664 thru Check #12711 including all Debit Card charges and all EFTS's, **excluding** Check # 12668, 12674 to Plus Electric and

Checks #12704, 12705, 12706 and 12710 mileage checks. Craig Davidson seconded this motion. Motion passed.

Craig Davidson made a motion to pay Checks # 12668 and 12674 to Plus Electric; this motion was seconded by Dean Switzer. Motion passed. **Lowell Clawson abstaining.**

Craig Davidson made a motion to pay Check # 12704 to Bobbie Amos; this motion was seconded by Lowell Clawson. Motion passed. **Bobbie Amos abstaining.**

Craig Davidson made a motion to pay Check # 12705 to Lowell Clawson; this motion was seconded by Dean Switzer. Motion passed. **Lowell Clawson abstaining.**

Lowell Clawson made a motion to pay Check # 12706 to Craig Davidson; this motion was seconded by Dean Switzer. Motion passed. **Craig Davidson abstaining.**

Lowell Clawson made a motion to pay Check # 12710 to Dean Switzer; this motion was seconded by Craig Davidson. Motion passed. **Dean Switzer abstaining.**

Total amount of bills being paid is \$45,867.44.

Third and Final reading for Budget Year 2015/2016 tomorrow May 15, 2015 at 12:00 NOON Conference Call.

**Next Meeting date: June 18, 2015 at the Carbon County Library, Carbon Room @ 6 p.m.**

Meeting adjourned at 6:46 p.m.

  
\_\_\_\_\_  
Acting Chair Person Bobbie Amos

  
\_\_\_\_\_  
Secretary-Treasurer Lowell Clawson

Date 6-18-15.

Sweetwater County Solid Waste District #2  
Landfill located at 265 Crooks Gap  
County Road 23  
3 Miles South of Wamsutter  
Main Office 509 Indian Paintbrush Bairoil, Wy. 82322  
307-328-2084  
[sw2sar@yahoo.com](mailto:sw2sar@yahoo.com)

2<sup>nd</sup> Budget Meeting  
May 14, 2015 @ 5:00 p.m.  
Held at 419 West Maple, Rawlins, WY. 82301

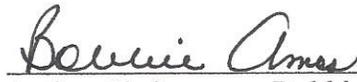
Acting Chairperson Bobbie Amos called this meeting to order at 5:05 p.m.  
Board members present were Secretary-Treasurer Lowell Clawson, Craig Davidson,  
Dean Switzer and Clerk-Manager Sue Rigano.

Guest Accountant Kerry Richards, CPA

**Board Member Todd Poppie absent.**

A motion was made by Dean Switzer and seconded by Craig Davidson to pass on the 2<sup>nd</sup> reading  
Budget year 2015-2016 in the amount of income \$2,128,000.00 and expenses of \$2,090,482.64.  
Motion passed unanimously.

Meeting adjourned at 6:15 p.m.

  
\_\_\_\_\_  
Acting Chairperson Bobbie Amos

  
\_\_\_\_\_  
Secretary-Treasurer Lowell Clawson

Date 6-18-15

*Sweetwater County Solid Waste District #2  
Landfill located at 265 Crooks Gap  
County Road 23  
3 Miles South of Wamsutter  
Main Office 509 Indian Paintbrush Bairoil, Wy. 82322  
307-328-2084  
[sw2sar@yahoo.com](mailto:sw2sar@yahoo.com)*

3<sup>rd</sup> and Final Budget Meeting  
May 15, 2015 @ 12:00 Noon  
Conference Call connected @ 12:20 p.m.

Acting Chairperson Bobbie Amos called this meeting to order at 12:24 p.m.  
Board members present were Secretary-Treasurer Lowell Clawson, Craig Davidson,

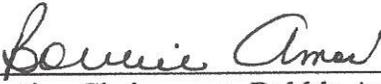
Dean Switzer could not be reached by phone.

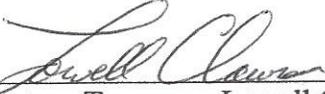
**Board Member Todd Poppie absent.**

A motion was made by Lowell Clawson and seconded by Craig Davidson to pass on the 3<sup>rd</sup> and Final reading Budget year 2015-2016 in the amount of income \$2,128,000.00 and expenses of \$2,090,482.64.

Motion passed unanimously.

Meeting adjourned at 12:28 p.m.

  
\_\_\_\_\_  
Acting Chairperson Bobbie Amos

  
\_\_\_\_\_  
Secretary-Treasurer Lowell Clawson

Date 6-18-15.