



ORIGINAL



ORIC

*Sweetwater County Solid Waste District #2
Landfill Located 265 Crooks Gap*

*County Road 23
3 Miles South of Wamsutter
Main Office: 509 Indian Paintbrush, Bairoil, Wyoming 82322
307-328-2083
sw2sar@yahoo.com
[web site: sweetwaterdistrict2.com](http://web.site:sweetwaterdistrict2.com)*

Minutes

November 19, 2015

Held at the Carbon County Library, Carbon Room, Rawlins, WY 82301

Chairman Craig Davidson called this meeting to order at 6:00 p.m.

Other Board Members present were Vice Chairman Bobbie Amos, Dean Switzer, Attorney David Erickson, Engineer Tom Pilch and Clerk Manager Sue Rigano.

Lowell Clawson was absent due to weather.

Sweetwater County Commissioner Randy Wending was a guest.

Public Comment: None

With no changes the minutes of October 22, 2015 stand as written.

A motion was made by Dean Switzer and seconded by Bobbie Amos to accept the agenda for November 19, 2015 as presented. Motion passed.

Reports:

The normal annual audit for July 2014 thru June 2015 is due into the state by December 31, 2015. We will be working on this soon.

Attorney Erickson asked if the State was still planning on auditing the District, Sue replied no one has contacted her to date

Update from Engineer Tom Pilch:

Mr. Pilch stated he had just given Sue paperwork, we now have the lifetime permit last fall, the State says we now have to do a annual report. They finally came out in July with a form that needs to filled out yearly. They were supposed to have notified us regarding this and they did not.

The report is supposed to be done on our anniversary, we will get it completed and sent in next month so we are not late with it. The existing vertical pit was surveyed in October to figure out the volume that is left since we opened it. We have used a little over half probably we could stay in there another 3 to 5 years the way it was designed. **We have to be out of the Vertical pit by September 2017.** The new lined area of the Landfill has to have designed drawings and

construction package bid out. Mr. Pilch has just started working on it, we can look at January or February, see what the economy looks like maybe go out for bid. We could probably build it in 2016/2017.

The inspection letter we received from the DEQ had 3 deficiencies very minor, the working face narrowed the active area and daily cover (Top Coat) needs to be applied heavier. The DEQ will come back out in December to see if we have corrected these problems. Mr. Pilch went to the Landfill in September he felt the Landfill looked very good.

Chairman Craig Davidson asked if we were going to have to do more ground water monitoring. The answer was yes, when we build this new lined facility we will have to drill 2 more monitoring wells. Mr. Pilch has contacted Inberg Miller about drilling the 2 wells, they are swamped this winter. They will call Mr. Pilch when they get a break or have a rig in our area probably in the spring. We now have 4 wells we monitor so then we will be monitoring 6 wells total.

Chairman Davidson stated we have talked before about possibly doing some bailing of trash, do you perceive we will need to do that? Mr. Pilch stated No that will just add additional expense to burying waste. Should we ever have to start transporting waste elsewhere bailing would be a possibility but not now.

Clerk-Manager Rigano asked Mr. Pilch if we needed to respond to the inspection letter from the DEQ he answered no.

Update on new Garbage Truck: Clerk-Manager Rigano stated she received an e-mail from Doug King the new Cat Garbage truck is scheduled to be delivered the week of December 7, 2015 but this is depending on the weather. The employees are excited to get the new truck, they sure like the first one we bought. The 2 older trash trucks will be traded in on the new one.

Thanksgiving Closures:

Clerk Manager Rigano stated the Landfill will be "Closed" November 26th and 27th; and "Open" on Monday the 30th. The Bairoil transfer site will be "Closed" November 26th and the 27th and "Open" on Saturday November 28th, 2015. The Recycling center will be "Closed" November 27th only and "Open" on Monday November 30th, 2015. For the Thanksgiving Holiday.

Old Business:

King Soopers notice:

Clerk Manager Sue Rigano stated we received a collection letter from King Soopers (City Market) in the amount of \$75.71. \$45.71 was the amount of the check plus a \$30.00 collection fee.

We had a summer employee this summer that worked a very few hours and quite.

Supervisor Evans called to tell me to cut a check for this employee, which I did and it was mailed direct to the employee. A week later Supervisor Evans called to say the employee was at the Landfill to pick up his check as he had not received it in the mail. I stated I would have to do a stop payment through the bank and re-issue another check which I did.

I gave the newly issued check to Supervisor Evans telling him to make the employee come to the Landfill to pick it up. I called the employee stating when the first check showed up in the mail he needed to destroy that check as I had re-issued a new one, he said ok.

The employee cashed one of the checks at the Bar in Wamsutter and the other check at City Market in Rawlins. Now King Soopers (City Market) has turned us into a collection company for insufficient funds. A discussion ensued, the board asked Attorney Erickson to research the best way to handle this issue.

New Business:

Chairman Davidson stated we have received word that Board Member Todd Poppie has moved out of State but we have not received any official notification from Mr. Poppie himself.

A discussion ensued, Commissioner Wending asked to speak, he stated he had talked with the Commissioners civil attorney regarding this matter and due to the time Mr. Poppie has not attended meetings and the fact that he is not in the County any longer, the board just needs to declare a vacancy at this meeting and after the minutes are approved send a copy of those minutes to Sally (Commissioner secretary) then she will advertise the position. We need to see when the seat term is up. If Mr. Poppies' seat was a fill in the Commission can appoint a temporary person until the regular term is up for appointment.

A motion was made by Dean Switzer and seconded by Bobbie Amos to declare a vacancy on the Sweetwater County Solid Waste District #2's board. Motion passed.

Attorney Erickson wanted it noted in the minutes the declared seat vacancy is pursuant to Roman numeral 7 of our By-Laws.

Safety Awards.

A motion was made by Bobbie Amos to give \$800.00 to full time employees and \$400.00 to part time employees, before Christmas. Dean Switzer seconded this motion. Motion passed.

A motion was made by Dean Switzer to go into executive session to discuss personnel at 6:19 p.m. This motion was seconded by Bobbie Amos. Motion passed.

Back in regular session at 6:32 p.m.

Chairman Davidson asked if there was any objections to matters discussed in executive session. Answer was no objections.

A motion was made by Bobbie Amos to hire Kimberly Thompkins as part time office help for Sue, Dean Switzer seconded this motion. Motion passed.

Kim will be salaried at \$600.00 per month, trial period of 90 days and after 90 days Kim will receive benefits. The board would like Kim to attend the board meetings during the next 90 days to get a feel for the way things are done.

Pay bills:

A motion was made by Bobbie Amos to pay check # 13066 thru check # 13123 including all debit card and EFT's **excluding check # 13081, 13083 and 13084.**

Dean Switzer seconded this motion. Motion passed.

Craig Davidson made a motion to pay check #13084 to Dean Switzer, Bobbie Amos seconded this motion. Motion passed. **Dean Switzer abstaining.**

A motion was made Craig Davidson check # 13081 to Bobbie Amos, Dean Switzer seconded this motion. Motion passed. **Bobbie Amos abstaining.**

A motion was made by Bobbie Amos to pay check # 13083 to Craig Davidson, Dean Switzer seconded this motion. Motion passed. **Craig Davidson abstaining.**

Total amount of bills paid was \$79,922.00

Next Meeting date **December 17, 2015** at the Carbon County Library @ 6:00 p.m.

Meeting adjourned at 6:36 p.m.



Chairman Craig Davidson



Vice-Chairperson Bobbie Amos

Date 12-17-15